

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010
APPROVED Minutes for the Annual Organizational
Board of Directors Meeting held on December 13, 2019
at the UPCS site, Room D2

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Carolyn Bernal at 1:36p.m. An amendment was made to include Swearing in of Talya Drescher after item H.

B. Agenda Additions/Adoption of Agenda
Moved by Jeanne Adams Seconded by Roberto Martinez

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	X			
Marlo Hartsuyker	X			
Roberto Martinez	X			
Brian Sevier	X			
Jesus Torres				x

C. Pledge of Allegiance

D. Roll Call **Present** **Absent.**
Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Carolyn Bernal	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Marlo Hartsuyker	<u> x </u>	<u> </u>
Roberto Martinez	<u> x </u>	<u> </u>
Brian Sevier	<u> x </u>	<u> </u>
Jesus Torres	<u> </u>	<u> x late </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> </u>	<u> x </u>

E. Public Comments

None

F. Director's Report

Today in the MPR fourth and fifth grade students are participating in a Living History Museum. We have reached the end of the season for volleyball and flag football. Basketball tryouts are happening now, with soccer to follow. Primary and Intermediate years have just completed math cycles. Prop. 39 has started, PVSD has agreed to attendance assumptions. Next month we will start the Charter Renewal process and submit in August.

G. Board Reports, Correspondence, and Communications

None

H. Advisory and Auxiliary Reports

1. School Site Council

No December meeting

2. ELAC

No December meeting

3. Parent, Teacher, Student Association

Due to the fires at the beginning of the month, Festival of Lights. It turned out to be a great success. The next fundraiser is the Fun Run, February 7th, volunteers needed.

I. Swearing in of new board member, Talya Drescher

II. Regular Session

A. Consent Agenda

1. Minutes of the November 22, 2019 Regular Board Meeting

Moved by *Brian Sevier* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Tayla Drescher	X			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier	x			
Jesús Torres	x			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item:** Elections for the Board of Directors, December 2019-December 2020; President, Vice President, Treasurer and Secretary

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: It is recommended the Board of Directors elect a President, Vice President, Treasurer and Secretary from December 2019-December 2020. A short discussion followed. President, Marlo Hartsuyker, Vice President, Jesus Torres, Treasurer, Brian Sevier and Secretary Tayla Drescher.

Moved by *Roberto Martinez* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Tayla Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier	x			
Jesús Torres	x			

2. **Topic/Agenda Item:** Review and Approval of the Board of Director Calendar for 2020

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Board of Director Calendar for 2020. A short discussion followed. The calendar was approved as presented.

Moved by *Carolyn Bernal* **Seconded by** *Roberto Martinez*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Tayla Drescher	x			
Marlo Hartsuyker	x			
Roberto Martinez	x			
Brian Sevier	x			
Jesús Torres	x			

3. **Topic/Agenda Item:** Update from Investment Committee
Personnel Involved: Investment Committee, Charmon Evans, Lisa Boulos, Marlo Hartsuyker, Roberto Martinez and Jesus Torres

NO ACTION TAKEN

4. **Topic/Agenda Item:** Update from Nominating Committee
Personnel Involved: Nominating Committee, Charmon Evans, Jeanne Adams, Carolyn Bernal and Marlo Hartsuyker

NO ACTION TAKEN

- IV. **Board of Directors Announcements/Remarks**
Happy Holidays!

- V. **Future Agenda Items: Next Meeting, An annual Organizational Meeting, January 31, 2020**
Jeanne: Review/update of Specialist Program

- VI. **Adjournment: 2:26p.m.**